

## Sibley County Septic Application Process

1. Property owner contacts a licensed designer to design the septic system
2. Property owner or contractor/installer comes into the County Zoning office to fill out and sign the application and pay the fee.
  - The following items must be attached:
    - ✓ SSTS design summary
    - ✓ Design
    - ✓ Management plan (must be signed)
    - ✓ New homes only – floor plan

### Fees

#### **Sewer Permit**

Type 1: Mound, Trench, Upgrade	\$440.00
Type 2: Holding Tank with O/P	\$440.00
Type 3: Disturbed Soil with O/P, etc.	\$440.00
Type 4: Requires an O/P	\$700.00
Type 5: Engineered System	\$700.00
Connect/Reconnect to Existing Compliant System	\$200.00
Owner Install Surcharge in Addition to Septic Permit Fee	\$330.00
6-Month Extension	\$100.00

3. The application and all attached documentation is emailed to the County Septic Inspector. They will then review the design and if approved, they will sign the application.
4. After the design is approved, a copy is sent in the mail (or can scan and email if preferred) to the installer to let them know they can begin installing the system.
5. The County Septic Inspector works with the installer/owner during the installation process and once complete, will provide the COC (Certificate of Compliance) to the Zoning Office.
6. Once the COC is issued, the application and COC are sent to the property owner either by mail or email depending on preference of owner and also sent to the Township.