



***SIBLEY COUNTY
PROPERTY TAX
DIRECT PAYMENT PROGRAM***

Pay your Property Taxes the Easy Way

Sibley County is pleased to offer taxpayers the opportunity to pay taxes through automatic withdrawal from a checking or savings account. The Direct Payment Program is dependable and convenient. To take advantage of this service, you will need to complete an authorization form which can be obtained at all Sibley County Banks, or at the County Auditor-Treasurer's office in the Courthouse in Gaylord.

After you enroll in the program, Sibley County will automatically make the withdrawal for your tax payment on May 15, and October 15 (or November for Ag properties). If these days fall on a weekend, your account will be debited on the next business day. There is no deadline to enroll in this program, but it is requested that you sign up at least three weeks prior to payment date.

If you wish to discontinue this service, you may do so at anytime by giving written notice to the Sibley County Auditor-Treasurer. Please notify our office at least three weeks in advance of a scheduled tax installment due date to avoid having the payment debited. Sibley County reserves the right to terminate this service if any attempt to debit your account for payment is rejected by your financial institution. You will be notified of any termination of direct payment status.

To enroll in this program complete the authorization form and mail it back to the Sibley County Auditor-Treasurer's Office with a voided check or savings withdrawal slip. Contact your financial institution if you have questions regarding the completion of the account information on the authorization form. Please mail completed form to:

Sibley County Auditor-Treasurer
PO Box 51 400 Court Ave.
Gaylord, MN 55334

If you have any questions regarding the Direct Payment Program, please contact the Sibley County Auditor-Treasurer Office at 507-237-4070.



Authorization for Direct Payment of Property Taxes

Mail completed form to: Sibley County Auditor-Treasurer
PO Box 51
Gaylord, MN 55334

Property Information:

Name and Address (as it appears on your tax statements):

List all parcel numbers (from your tax statement) you wish to use direct payment for:

Account Information:

Name on Bank Account: _____

Bank Name: _____

Bank Address: _____

Bank Routing # _____ Account # _____

Type of Account: ___ Checking or ___ Savings

Include a voided check to verify the routing and account number.

Daytime Phone Number () _____ - _____

Home Phone Number () _____ - _____

Email Address _____

I hereby authorize the Sibley County Auditor-Treasurer to automatically withdraw from the above named account twice annually to make payment for my property taxes. Authorization will remain in effect until I notify the Sibley County Auditor-Treasurer in writing I wish to change, add, or delete parcels; or Sibley County requires termination and I am notified. I understand failure to have sufficient funds on date of debit will result in inability to remain in program. **I also agree to notify Sibley County Auditor-Treasurer at least three weeks prior to debit date to request a change in plan participation.**

Signature _____ Date _____